

Checklist

Construction of a Building

Please check that the following information is also included:

1. Background information

- ☐ a feasibility study and report, if applicable
- ☐ land grant status or approved modification details, if applicable
- ☐ evidence of Government's policy support

2. Proposal (prepared by qualified architects/quantity surveyors)

- ☐ a detailed design of the proposed building
- ☐ a detailed breakdown of costs including provisions for inflation, fitting out, professional fees, and furniture and equipment together with a list, if required
- ☐ a schedule of construction programme, including estimated time frame for obtaining Government's approval of building plans and calling of tenders
- ☐ a schedule of accommodation against Government's standard of provisions

3. Finance

- ☐ your organisation's contribution towards the project
- ☐ any funds available from other sources for the project
- ☐ sources of funding for future recurrent costs of the project

4. Acknowledgement

- ☐ any intention of naming the building after The Hong Kong Jockey Club if your application is successful
- ☐ your proposed format of acknowledging the Trust's donation if your application is successful