

Checklist

Purchase of Vehicles

Please check that the following information is also included:

1. Background information

- ☐ technical specifications of the vehicle
- ☐ quotations obtained from at least three car dealers
- ☐ any charities discount for the purchase
- ☐ anticipated utilisation of the new vehicle

2. For replacement of old vehicle

- ☐ any trade-in value of the old vehicle
- ☐ age of the old vehicle
- ☐ mileage clocked in by the old vehicle
- ☐ repairs and maintenance costs incurred by the old vehicle over the past three years
- ☐ a record of utilisation of the old vehicle for the past three years

3. Finance

- ☐ your organisation's contribution towards the purchase
- ☐ sources of funding for recurrent costs of the vehicle
- ☐ the exact amount requested from The Hong Kong Jockey Club Charities Trust, excluding costs of a recurrent nature e.g. annual licence fees, insurance, TAVAF, etc.

4. Acknowledgement

- ☐ please confirm your agreement that the name and logo of The Hong Kong Jockey Club Charities Trust will be prominently displayed on both sides of the vehicle according to the Trust's requirements if your application is successful